



PURCHASE ORDER

DELIVERY DUE DATE: 08 DEC 2024

Procurement Unit
Tel. No.: 045-606-8142/ 606-8157

Supplier: **A.C. MENDOZA PRINTING COMPANY INC.**
Address: San Sebastian Village Phase 3, Tarlac City
Type of Business: Manufacturing
TIN#: 007-290-469-000 VAT REG.
Tel. No.: 045 - 9821814

PR No.: 2024-08-339
PO No.: 2024-705
Date: 11/6/2024
Mode of Procurement: Small Value

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY** Delivery Term: 30 calendar days
Date of Delivery: _____ Payment Term: N/15

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
1	ream	BOOK PAPER, #70 Subs. 20, 13.5x38"	25	2,300.00	57,500.00
5	ream	PAPER COATED, (C2S) #55, 80GSM, 9.5"x11.5"	25	2,200.00	55,000.00
***** Purpose: for Office use. APP-2024 3rd Quarter Print Shop and Digital Studio.					<u>112,500.00</u>

(Total Amount in Words) One Hundred Twelve Thousand Five Hundred Pesos Only

Warranty shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Very truly yours,

Conforme:

 11/8/24

A.C. MENDOZA PRINTING COMPANY INC.

(Signature over printed name & date)

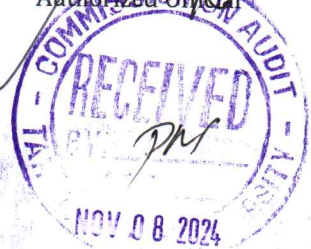
Bank Account Name: _____
Bank Account Number: _____
Bank Name: _____
Bank Address: _____

Funds Available:


JASPER A. YAUDER, CPA
Budget Officer

DR. ARNOLD E. VELASCO
President

Authorized Official



ALOBS No. : 02-207512-2024-11-0122
Amount: ₱ 112,500