



# WORK ORDER

**DELIVERY DUE DATE:** CoD

Procurement Unit  
Tel. No.: 045-606-8142/606-8157

Supplier : **HINO BALINTAWAK**  
Address : 5 Epifanio De Los Santos Ave East Grace Park, Brgy 95, Caloocan  
TIN : 000-300-956-002 VAT Reg.  
Tel. No. : (02) 8366-5890

Work Order No.: 2023-238  
Date : 10/13/2023  
JO No. : 2023-270  
Date : 10/3/2023  
Mode of Procurement: Direct Contracting  
Mode of Payment: C.O.D

SIR/MADAM:

You are hereby advised to accomplish/deliver the following job/work upon receipt of the Work Order as per quotation submitted by you duly approved by the TSU Committee on Bids and Awards and the President of the Agency

QTY	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
1	lot	<b>LABOR AND MATERIALS: AUTOMOTIVE REPAIR SERVICES</b> Replace Windshield HINO Bus JM-3644 *****	59,676.92	<b><u>59,676.92</u></b>



(Please read carefully at the back hereof)

Charge to: 02-206444  
ROA No. : 2023-10-1443  
CONFORME & RECEIVE COPY :

KIM HARVIX BACURIN 1/16/24

**HINO BALINTAWAK**  
Firm/Dealer/Supplier/Contractor

**FUNDS AVAILABLE:**

JASPER A. YAUDER, CPA  
Budget Officer

Bank Account Name: \_\_\_\_\_  
Bank Account Number: \_\_\_\_\_  
Bank Name: \_\_\_\_\_  
Bank Address: \_\_\_\_\_

**APPROVED:**

DR. GRACE N. ROSETE  
Vice President for Administration  
Authorized Official