



PURCHASE ORDER

DELIVERY DUE DATE:

4/9/2021

Procurement Unit

Telephone No.: 045-606-8142/606-8157

Supplier : **AC MENDOZA PRINTING COMPANY INC.**
 Address : Esmundo Avenue, Ninas Ville, San Sebastian, Tarlac City, Tarlac
 Type of Business: Merchandising Business
 TIN#: 007-290-469-000 VAT Reg.
 Tel. No. : 982-1814/982-1862

PR No.: 2021-02-034
 PO No.: 2021-084
 Date: 3/3/2021
 Mode of Procurement: Small Value

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY**
 Date of Delivery: _____

Delivery Term: 30 Calendar days
 Payment Term: N/30

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
1	pcs	VELUM, (long white) 120gsm	10000	4.50	45,000.00
2	pcs	OYSTER, Conqueror texture contour w/ watermark & logo on the center - per attached sample	6000	22.85	137,100.00
3	pcs	OYSTER, Conqueror texture contour w/ watermark & without logo on the center - per attached sample	2000	22.85	45,700.00
***** Purpose: for printing of Diploma (printing press)					<u>227,800.00</u>

(Total Amount in Words) Two Hundred Twenty Seven Thousand Eight Hundred Pesos Only

Warranty shall be for a period minimum of three (3) months for expendable supplies, or a minimum period of one (1) year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

DR. ARMEE N. ROSEL
 VP, Research and Extension Services
 Authorized Official

Conforme:

[Signature] 3/10/21
AC MENDOZA PRINTING COMPANY INC.
 (Signature over printed name & date)

Bank Account Name: _____
 Bank Account Number: _____
 Bank Name: _____
 Bank Address: _____



Funds Available:
[Signature]
ELENA MAY T. TEOFILO
 Head, Budget Office

ALOBS No.: 01-207512-2021-03-0014
 Amount: ₱ 227,800-

[Handwritten initials]