



Procurement Unit

REQUEST FOR QUOTATION (RFQ) No. 322-2019

The Tarlac State University (TSU), through its Bids and Awards Committee (BAC) and Procurement Unit, will undertake an **Alternative Method of Procurement through Negotiated Procurement** for the items stated below, in accordance with Section **53.9 Small Value Procurement of the Revised Implementing Rules and Regulations of Republic Act. No. 9184.**

The TSU hereinafter referred to as "the Buyer", now requests submission of a price quotation for the subject below:

Purchase Request No.	DESCRIPTION/PARTICULARS	APPROVED BUDGET FOR THE CONTRACT (ABC) inclusive of VAT
2019-04-172 (SAS)	VARIOUS OFFICE EQUIPMENT	247,000.00

Purpose: *URGENT AND INITIAL NEEDS OF THE NEWLY APPOINTED UNIT AND SECTION HEADS*

PhilGeps Posting:

Active Date: 5/4/19

Category: office Equipment

Closing Date: 5/8/19

Reference No.: 6176638

Interested suppliers are required to submit the following documents:

- Valid and Current Mayor's / Business Permit
- Latest Income / Business Tax Return
- Proof of PhilGeps Registration
- Omnibus Sworn Statement
- Brochure, if applicable

TSU Condition of Sale:

- Delivery Schedule: 30 calendar days from receipt of approved PO/NTP
- Bid Validity: 120 calendar days from submission of bids
- Delivery Site: Supply and Property Management Unit, Tarlac State University
(045) 606-8159 / (045) 982-2605
- Warranty shall be for a period minimum of three (3) months of expandable supplies, or a minimum of one (1) year for non-expandable/services.
supplies/equipment after acceptance by the procuring entity of the delivered supplies/equipment/services.

Award of contract shall be made to the bidder with the lowest quotation for the subject goods which comply with the minimum technical specifications and other terms and conditions stated herein.

Any alteration, erasures, or overwriting shall be valid only if they are signed or initialed by the bidder Any alteration, erasures, or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative.

Submission of duly signed Price Quotation Form (Attachment 1) and eligibility documents is not later than 5/8/19 at the Procurement Unit, Admin Building Tarlac State University, Tarlac City. Open submission may be done manually or through email at javy_carlos@yahoo.com / julietelaineacuna@yahoo.com

The penalty for late deliveries is one tenth (1/10) of one (1) percent of the cost of the underperformed portion for every day of delay. The maximum deduction shall be ten percent (10%) of the contract price. Once the cumulative amount of liquidated damages reaches ten (10%) percent of the contract price, the procuring entity shall rescind the contract without prejudice to other courses of action and remedies open to it.

The TSU reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract in accordance with Section 41 of R.A 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.

ELENA MAY T. TEOFILO
Head, Procurement Unit

PRICE QUOTATION

Date. : 5/2/19
 RFQ No. : 322-2019
 PR/JO No. : 2019-04-172 (SAS)

The Bids and Awards Committee
 c/o Procurement Unit
 TSU, Tarlac City
 (045) 982 -4630 / (045) 606 -8157

Sir / Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our price quotation for the item/s identified below:

ITEM NO.	UNIT	ITEM & DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL PRICE
4	piece	Office Table for clerk (Color: Wenge; 160W x 120D x 75 Hcm)	1		11,000
5	piece	Office Table for unit and section heads (Color: Cherry; Dimension: 1.6M x 1.8M)	6		114,000
6	piece	Executive Table (Color: Cherry; Dimension: 1.6M x 1.8M)	1		30,000
7	piece	Swivel Chair for clerk (Midback chair with armrest: backrest - mesh/net, seatrest - fabric, PVCs armrest and Starbase, Gaslift, Casterwheel, Armrest)	1		10,500
8	piece	Swivel Chair for unit and section heads (Highback Chair with Armrest: backrest - mesh/net, seatrest - fabric, PVCs armrest and Starbase, Gaslift, Casterwheel, Armrest)	7		73,500

Warranty : _____

The above-quoted price is inclusive of all costs and applicable taxes

Very truly yours,

AUTHORIZED REPRESENTATIVE :

Signature : _____
 Printed Name : _____
 Date : _____
 Company Name Registered : _____
 Contact no. : _____
 TIN no. : _____



PhilGEPS

Philippine Government Electronic Procurement System

Central Portal for
Philippine Government
Procurement Opportunities

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Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 6176638
Procuring Entity TARLAC STATE UNIVERSITY
Title Various Office Equipment
Area of Delivery Tarlac

Solicitation Number:	322-2019	Status	Pending
Trade Agreement:	Implementing Rules and Regulations	Associated Components	3
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	0
Category:	Office Equipment	Date Published	04/05/2019
Approved Budget for the Contract:	PHP 247,000.00	Last Updated / Time	03/05/2019 15:56 PM
Delivery Period:	30 Day/s	Closing Date / Time	08/05/2019 13:00 PM
Client Agency:			
Contact Person:	Juliet Elaine Acuna Canvasser Romulo Blvd. Tarlac City Tarlac Philippines 2300 63-045-6068157 julietelaineacuna@yahoo.com		

Description

For SAS use.

Line Items

Item No.	Product/Service	Description	Quantity	UOM	Budget (PHP)
1	Office Table for clerk	Color: Wedge; 160Wx120Dx75HCM	1	Piece	19,000.00
2	Office Table for unit and section heads	Color: Cherry; Dimension: 1.6Mx1.8M	6	Piece	114,000.00
3	Executive table	Color: Cherry; Dimension: 1.6Mx1.8M	1	Piece	30,000.00
4	Swiel Chair for clerk	please see attached specification.	1	Piece	10,500.00
5	Swivel Chair for unit and section heads	please see attached specification.	7	Piece	73,500.00

Other Information

The bidders must download the attached documents in the associated components section.

Created by Juliet Elaine Acuna
Date Created 03/05/2019

The PhilGEPS team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPS only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.

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