



# PURCHASE ORDER

**DELIVERY DUE DATE:** 9/23/22

Procurement Unit  
Tel No.: 045-606-8142/606-8157

Supplier : **GREGMAN'S GENERAL MERCHANDISE**  
Address : Zamora St., San Roque, Tarlac City  
Type of Business : Merchandising  
TIN No. : 157-742-805-000 VAT Reg.  
Tel. No. : (045) 982-2320

PR No.: 2022-07-175  
PO No.: 2022-346  
Date: 8/10/2022  
Mode of Procurement: Small Value

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY**  
Date of Delivery:  
Delivery Term: 30 calendar days  
Payment Term: n/15

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
14	pcs	<b>MARKER</b> , permanent, fine tip, black	180	38.00	6,840.00
16	reams	<b>PAPER</b> , A4 size, 70gsm, substance 20	10	180.00	1,800.00
***** <i>Purpose: for DOST Community Empowerment through Science and Technology (CEST) Extension Project in San Clemente, Mayantoc, San Jose and Bamban thru Dr. Brendalyn A. Manzano</i>					<b>8,640.00</b>

(Total Amount in Words) Eight Thousand Six Hundred Forty Pesos Only

Warranty shall be for a period minimum of three (3) months for expendable supplies, or a minimum period of one (1) year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

**DR. GRACE N. ROSETE**

Vice President for Administration

Authorized Official

Conforme:

8-24-22

**GREGMAN'S GENERAL MERCHANDISE**

(Signature over printed name & date)

Bank Account Name: \_\_\_\_\_  
Bank Account Number: \_\_\_\_\_  
Bank Name: \_\_\_\_\_  
Bank Address: \_\_\_\_\_



Funds Available:

**JASPER A. YAUDER, CPA**  
Budget Officer

ALOBS No. : 02-008603-2022-08-0180

Amount : P8,640