



# PURCHASE ORDER

Procurement Unit

Tel No.: 045-606-8142/ 606-8157

**DELIVERY DUE DATE: 04-10-2020**

Supplier : **RGC MARKETING**  
 Address : #7 Atlanta St. Niñas Village Subd., Brgy. Suizo, Tarlac City  
 TIN No. : 176-842-610-000 VAT Reg.  
 Tel. No. : 0942-741-4143

PR No.: 2020-02-039  
 PO No.: 2020-136  
 Date: 3/5/2020  
 Mode of Procurement: Small Value

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY** Delivery Term: 30 calendar days  
 Date of Delivery: Payment Term: n/30

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
67	pcs	<b>PIN, Metal, with TSU logo, 2.4cm in diameter gold plated, secure gold clutch pin back w/ box</b> ***** <i>Purpose: APP 2020 - 1st Qtr</i>	4000	38.65	<b><u>154,600.00</u></b>

(Total Amount in Words) One Hundred Fifty Four Thousand Six Hundred Pesos Only

Warranty shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed


Very truly yours,

**DR. GLENARD T. MADRIAGA**  
 VP, Admin. & Finance  
 Authorized Official

Conformer:  3/11/20  
**RGC MARKETING**  
 (Signature over printed name & date)

Bank Account Name: \_\_\_\_\_  
 Bank Account Number: \_\_\_\_\_  
 Bank Name: \_\_\_\_\_  
 Bank Address: \_\_\_\_\_

COMMISSION ON AUDIT- TSU  
**RECEIVED**  
 By:  Date: \_\_\_\_\_ Time: \_\_\_\_\_  
**11 MAR 2020**

Funds Available:  
  
**ELENA MAY T. TEOFILO**  
 OIC, Budget Office

ALOBS No. :  
 Amount :

*noted 3/11/2020*