



# REQUEST FOR QUOTATION (RFQ) No. 068-2023

Procurement Unit

The Tarlac State University (TSU), through its Bids and Awards Committee (BAC) and Procurement Unit, will undertake an **Alternative Method of Procurement through Negotiated Procurement** for the items stated below, in accordance with **Section 53.9 Small Value Procurement** of the Revised Implementing Rules and Regulations of Republic Act. No. 9184.

The TSU hereinafter referred to as "the Buyer", now requests submission of a price quotation for the subject below:

Purchase Request No.	DESCRIPTION/PARTICULARS	APPROVED BUDGET FOR THE CONTRACT (ABC) inclusive of VAT
2023-01-046 (Procurement)	VARIOUS JANITORIAL SUPPLIES	250,550.00
Purpose: for Janitorial Supplies and Materials - APP 1st Quarter 2023		

Philgeps Posting: Active Date: 2/10/23 Category: JANITORIAL SUPPLIES  
 Closing Date: 2/14/23 Reference No.: 9467690

Interested suppliers are required to submit the following documents:

- Valid and Current Mayor's / Business Permit
- Latest Income / Business Tax Return
- Proof of PhilGeps Registration
- Omnibus Sworn Statement
- Brochure, if applicable

TSU Condition of Sale:

- Delivery Schedule: 30 calendar days from receipt of approved PO/NTP
- Bid Validity: 20 calendar days from submission of bids
- Delivery Site: Supply and Property Management Unit, Tarlac State University  
(045) 606-8159 / (045) 982-2605
- Warranty shall be for a period minimum of three (3) months of expendable supplies, or a supplies/equipment after acceptance by the procuring entity of the delivered

Award of contract shall be made to the bidder with the lowest quotation for the subject goods which comply with the minimum technical specifications and other terms and conditions stated herein.

Any alteration, erasures, or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative.

Submission of duly signed Price Quotation Form (Attachment 1) and eligibility documents is not later than 2/14/23 at the Procurement Unit, Admin Building Tarlac State University, Tarlac City. Open submission may be done manually or through email at [tsucanvassing@gmail.com](mailto:tsucanvassing@gmail.com) / [julietelaineacuna@yahoo.com](mailto:julietelaineacuna@yahoo.com)

The penalty for late deliveries is one tenth (1/10) of one (1) percent of the cost of the underperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten (10%) percent of the contract price, the procuring entity shall rescind the contract without prejudice to other courses of action and remedies open to it.

The TSU reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract in accordance with Section 41 of R.A 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.

**ELENA MAY T. TEOFILO**  
 Head, Procurement Unit

**PRICE QUOTATION**

Date: 2/7/2023  
 RFQ No. 068-2023  
 PR No. 2023-01-046 (Procurement)

The Bids and Awards Committee  
 c/o Procurement Unit  
 TSU, Tarlac City  
 (045) 982 -4630 / (045) 606 -8157

Sir / Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our price quotation for the item/s identified below:

ITEM NO.	UNIT	ITEM & DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL PRICE
8	piece	<b>BROOM</b> , stick, for ceiling	2		
9	piece	<b>BRUSH</b> , long handle, for toilet	50		
20	piece	<b>DIPPER</b> , Plastic, Thick	25		
26	piece(s)	<b>DOORMAT</b> , as per sample	20		
27	piece	<b>DOORMAT</b> , Cloth	30		
28	pieces	<b>DUST PAN</b> , indoor	30		
31	piece(s)	<b>FEATHER DUSTER</b> , big, 1pc / Vehicle	20		
32	piece	<b>FLOOR RAGS</b> , water absorbent cloth; NON SLIP; Microfiber; SIZE: 55CM X 35CMX1CM (LXWXH)	5		
34	piece	<b>FRAGRANT ELIMINATOR</b> , Automatic with batteries	60		
35	piece(s)	<b>GARBAGE BIN</b> , Stainless Step-On Trash Bin with Plastic Bucket Inside, 20L - Width 11 ½", Height 17"	6		
36	piece(s)	<b>GARBAGE BIN</b> , Waste Segregation Hooded Trash Bin, Color Black - "Hazardous" - 15L Capacity; Color: Black; Dimension: L 24 x W 24cm x H 58cm	5		
37	piece(s)	<b>GARBAGE BIN</b> , Waste Segregation Hooded Trash Bin, Color Green - "Biodegradable" - 15L Capacity; Color: Green; Dimension: L 24 x W 24cm x H 58cm	5		
38	piece(s)	<b>GARBAGE BIN</b> , Waste Segregation Hooded Trash Bin, Color Red - "Recyclable" - 15L Capacity; Color: Red; Dimension: L 24 x W 24cm x H 58cm	5		

Warranty : \_\_\_\_\_

The above-quoted price is inclusive of all costs and applicable taxes

Very truly yours,

**AUTHORIZED REPRESENTATIVE:**

Signature : \_\_\_\_\_  
 Printed Name : \_\_\_\_\_  
 Date : \_\_\_\_\_  
 Company Name Registered : \_\_\_\_\_  
**E-mail Address** : \_\_\_\_\_  
 Contact no. : \_\_\_\_\_

**BANK DETAILS:**

Bank Name : \_\_\_\_\_  
 Bank Address : \_\_\_\_\_  
 Bank Account Name : \_\_\_\_\_  
 Bank Account Number : \_\_\_\_\_

**PRICE QUOTATION**

Date: 2/7/2023  
 RFQ No. 068-2023  
 PR No. 2023-01-046 (Procurement)

The Bids and Awards Committee  
 c/o Procurement Unit  
 TSU, Tarlac City  
 (045) 982 -4630 / (045) 606 -8157

Sir / Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our price quotation for the item/s identified below:

ITEM NO.	UNIT	ITEM & DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL PRICE
39	piece(s)	<b>GARBAGE BIN</b> , Waste Segregation Hooded Trash Bin, Color Yellow - "Non-Biodegradable" - 15L Capacity; Color: Yellow; Dimension: L 24 x W 24cm x H 58cm	5		
41	piece	<b>HANDLE</b> , for Dust Mop, Wooden	80		
49	piece	<b>MOP HEAD</b> , cloth	500		
52	piece	<b>PAIL</b> , Plastic, 20 liters Capacity, Heavy Duty	20		
53	piece	<b>PLUNGER</b> , Plunger	10		
74	piece	<b>TRASH BIN</b> , with cover, with roller, 120L	52		
75	piece	<b>TRASH CAN</b> , indoor with lid, small, any color	84		

Warranty : \_\_\_\_\_

The above-quoted price is inclusive of all costs and applicable taxes

Very truly yours,

**AUTHORIZED REPRESENTATIVE:**

Signature : \_\_\_\_\_  
 Printed Name : \_\_\_\_\_  
 Date : \_\_\_\_\_  
 Company Name Registered : \_\_\_\_\_  
 E-mail Address : \_\_\_\_\_  
 Contact no. : \_\_\_\_\_

**BANK DETAILS:**

Bank Name : \_\_\_\_\_  
 Bank Address : \_\_\_\_\_  
 Bank Account Name : \_\_\_\_\_  
 Bank Account Number : \_\_\_\_\_



# PhilGEPS

Philippine Government Electronic Procurement

Central Portal for  
Philippine Government  
Procurement Opportunities

## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 9467690  
**Procuring Entity** TARLAC STATE UNIVERSITY  
**Title** Various Janitorial Supplies  
**Area of Delivery** Tarlac

<b>Solicitation Number:</b> 068-2023	<b>Status</b>	<b>Pending</b>
<b>Trade Agreement:</b> Implementing Rules and Regulations	<b>Associated Components</b>	3
<b>Procurement Mode:</b> Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Bid Supplements</b>	0
<b>Classification:</b> Goods	<b>Document Request List</b>	0
<b>Category:</b> Janitorial Supplies	<b>Date Published</b>	10/02/2023
<b>Approved Budget for the Contract:</b> PHP 250,550.00	<b>Last Updated / Time</b>	09/02/2023 12:01 PM
<b>Delivery Period:</b> 30 Day/s	<b>Closing Date / Time</b>	14/02/2023 13:00 PM
<b>Client Agency:</b>		
<b>Contact Person:</b> Elena May T. Teofilo Unit Head Romulo Blvd. Tarlac City Tarlac Philippines 2300 63-2-092058494963 may_at_34@yahoo.com		

**Description**

for Janitorial use

**Line Items**

Item No.	Product/Service Name	Description	Quantity	UDM	Budget (PHP)
1	BROOM	stick, for ceiling	2	Piece	400.00
2	BRUSH	long handle, for toilet	50	Piece	37,500.00
3	DIPPER	Plastic, Thick	25	Piece	1,000.00
4	DOORMAT	as per sample	20	Piece	8,000.00
5	DOORMAT	Cloth	30	Piece	2,250.00
6	DUST PAN,	indoor	30	Piece	5,400.00
7	FEATHER DUSTER	big, 1pc / Vehicle	20	Piece	2,000.00
8	FLOOR RAGS	water absorbent cloth; NON SLIP; Microfiber; SIZE: 55CM X 35CMX1CM (LXWXH)	5	Piece	500.00
9	FRAGRANT ELIMINATOR	Automatic with batteries	60	Piece	21,000.00
10	GARBAGE BIN	Stainless Step-On Trash Bin with Plastic Bucket Inside, 20L - Width 11 1/2", Height 17"	6	Piece	12,000.00
11	GARBAGE BIN	Waste Segregation Hooded Trash Bin, Color Black - "Hazardous" - 15L Capacity; Color: Black; Dimension: L 24 x W 24cm x H 58cm	5	Piece	5,000.00
12	GARBAGE BIN	Waste Segregation Hooded Trash Bin, Color Green - "Biodegradable" - 15L Capacity; Color: Green; Dimension: L 24 x W 24cm x H 58cm	5	Piece	5,000.00

13	GARBAGE BIN	Waste Segregation Hooded Trash Bin, Color Red - "Recyclable" - 15L Capacity; Color: Red; Dimension: L 24 x W 24cm x H 58cm	5	Piece	5,000.00
14	GARBAGE BIN	Waste Segregation Hooded Trash Bin, Color Yellow - "Non-Biodegradable" - 15L Capacity; Color: Yellow; Dimension: L 24 x W 24cm x H 58cm	5	Piece	5,000.00
15	HANDLE	for Dust Mop, Wooden	80	Piece	14,400.00
16	MOP HEAD	cloth	500	Piece	47,500.00
17	PAIL	Plastic, 20 liters Capacity, Heavy Duty	20	Piece	3,600.00
18	PLUNGER	Plunger	10	Piece	2,000.00
19	TRASH BIN	with cover, with roller, 120L	52	Piece	52,000.00
20	TRASH CAN	Indoor with lid, small, any color	84	Piece	21,000.00

**Other Information**

The bidders must download the attached documents in the associated component section.

**Created by** Elena May T. Teofilo

**Date Created** 09/02/2023

The PhilGEPS team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPS only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.

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