



# WORK ORDER

Procurement Unit  
Telephone No. (045) 606-8110 local 157-142

DELIVERY DUE DATE: **21 APR 2026**

Supplier: **WOODINSPIRATIONS CRAFTS (KARMEN BLESILDA PASCUAL)**  
Address: **Gabay St., Pob. East, Sta. Ignacia, Tarlac**  
TIN: **179-789-298-000 Non-VAT**  
Tel No: **0917-834-0252**

Work Order No: **2026-092**  
Date: **4/16/2026**  
IO No: **2026-055**  
Date: **3/11/2026**  
Mode of Procurement: **Small Value Procurement (SVP)**  
Mode of Payment: **n/15**

SIR/MADAM

You are hereby advised to accomplish/deliver the following job/work on/or before **April 21, 2026** upon receipt of the Work Order as per quotation submitted by you duly approved by the TSU Committee on Bids and Awards and the President of the Agency.

QTY.	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
1	lot	<b>PROCUREMENT OF PLAQUES FOR THE TSU INNOVATION AWARDS AND SPARK-IP MONTH 2026</b>  Fabrication of Plaques for the TSU Innovation Awards and SPARK - (Strengthening Patent Awareness, Research, and Knowledge Camp) for the IP Month Celebration 2026. SPARK April 21, 2026 and April 30, 2026. TSU INNOVATION AWARDS  Quantity: 6 pieces Material: Combination of Acrylic, Wood and Metal Size: 210 x 210 x 50mm. *****	3,600.00	3,600.00

*In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered items. Contract may be terminated in whole or in part, at anytime for the convenience of the Government upon thirty (30) calendar days' written notice, if determined the existence of conditions make the project implementation economically, financially or technically impractical and/or unnecessary, such as, but not limited to, fortuitous event/s or changes in law, and national government policies.*

Conforme

Very truly yours,

*Karmen Pascual*  
**KARMEN BLESILDA G PASCUAL**  
Signature of/ Printed Name of Supplier

**DR. MAURA CONSOLACION D. CRISTOBAL**  
OIC-President  
Authorized Official  
APR 16 2026

4/16/26  
Date



Fund Cluster: \_\_\_\_\_  
Funds Available: \_\_\_\_\_

ORS/BURS No.: 02-00000-2026-04-1006  
Date of the ORS/BURS: April 16, 2026  
Amount: 3,600.00

*Ryan Ronquillo*  
**RYAN R. RONQUILLO, CPA**  
OIC-Budget Officer



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Conforme:

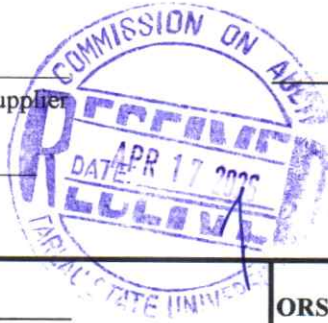
Very truly yours,

DR. MAURA CONSOLACION D. CRISTOBAL

OIC-President  
Authorized Official  
APR 16 2026

Signature over Printed Name of Supplier

Date



Fund Cluster : \_\_\_\_\_

ORS/BURS No. : OR-100000-1000-04-1000

Funds Available : \_\_\_\_\_

Date of the ORS/BURS: April 16, 2026

RYAN R. RONQUILLO, CPA  
OIC-Budget Officer

Amount : 3.6M - 00