



PURCHASE ORDER

DELIVERY DUE DATE: 10-24-22

Procurement Unit
Telephone No.: 045-606-8142/606-8157

Supplier : **GREGMAN'S GENERAL MERCHANDISE**
Address : Zamora St., San Roque, Tarlac City
Type of Business: Merchandising Business
TIN#: 157-742-805-000 VAT Reg.
Tel. No. : 0916 614 8221/ 982-2320/ 09062131219

PR No.: 2022-10-299
PO No.: 2022-478
Date: 10/13/2022
Mode of Procurement: Small Value

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY**
Date of Delivery: _____

Delivery Term: 10 Calendar Days
Payment Term: N/10

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
9	packs	BATTERY. AAA, Eveready	2	64.00	128.00
10	pcs	MANILA PAPER	50	3.00	150.00
14	box	PENCILS, #2 by 12's, regular	2	96.00	192.00
20	pcs	WHITEBOARD MARKER, Black	2	50.00	100.00
21	pcs	PERMANENT MARKER, Black	5	40.00	200.00
***** Purpose: for Foundation Week use.					<u>770.00</u>

(Total Amount in Words) Seven Hundred Seventy Pesos Only

Warranty shall be for a period minimum of three (3) months for expendable supplies, or a minimum period of one (1) year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,
[Signature] 10/14
DR. GRACE N. ROSETE
Vice President for Administration
Authorized Official *[Signature]*

Conforme: *[Signature]* 10-14-22

GREGMAN'S GENERAL MERCHANDISE

(Signature over printed name & date)

Bank Account Name: _____
Bank Account Number: _____
Bank Name: _____
Bank Address: _____

COMMISSION ON AUDIT
RECEIVED
Date: OCT 18 2022

Funds Available:
[Signature]
JASPER A. YAUDER, CPA
Budget Officer

ALOPS No. : 02 - 101101 - 2022 - 10 - 1100
Amount : ₱ 770