



WORK ORDER

DELIVERY DUE DATE: 15 DEC 2024

Procurement Unit
Tel. No.: 045-606-8142/606-8157

Supplier: **EASTER WEAVING ROOM, INC.**
Address: **#2 Easter Road Guisab, Baguio City**
TIN: **000-712-734-000**
Tel. No.: **0920-921-8131**

Work Order No.: **2024-366**
Date: **11/8/2024**
JO No.: **2024-362**
Date: **9/11/2024**
Mode of Procurement: **Small Value**
Mode of Payment: **n/15**

SIR/MADAM:

You are hereby advised to accomplish/deliver the following job/work on **Thirty (30)** upon receipt of the Work Order as per quotation submitted by you duly approved by the TSU Committee on Bids and Awards and the President of the Agency

QTY	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
1	lot	LABOR AND MATERIALS: CUSTOMIZED SHAWL 100 pcs of SOUVENIR ITEM, Shawl w/ TSU Logo Size: 70" x 31" Color: Assorted *****	75,000.00	75,000.00



(Please read carefully at the back hereof)

Charge to: **02-207512**
ROA No.: **2024-11-0126**
CONFIRM & RECEIVE COPY:

Virginia T. Doligas
General Manager
EASTER WEAVING ROOM, INC.

Firm/Dealer/Supplier/Contractor
NOVEMBER 15, 2024

Date

Bank Account Name: **EASTER WEAVING ROOM, INC.**
Bank Account Number: **00546 0000 700**
Bank Name: **BANCO DE ORO**
Bank Address: **ABANAO SQUARE BAGUIO CITY**

FUNDS AVAILABLE:

JASPERA YAUDER, CPA
Budget Officer

APPROVED:

DR. ARNOLD E. VELASCO
President
Authorized Official



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Firm/Dealer/Supplier/Contractor

APPROVED:

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President
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Date _____
Bank Account Name: _____
Bank Account Number: _____
Bank Name: _____
Bank Address: _____