



WORK ORDER

Procurement Unit

Telephone No.: (045) 606-8110 local 157/142

DELIVERY DUE DATE: 16 MAY 2026

Supplier: UKIRO CO.
 Address: Block 1, Lot 10, Mc Arthur Highway, Mampis, San Fernando, Pampanga
 TIN: 010-632-571-00000 Non-VAT
 Tel No: 0966-072-1719

Work Order No.: 2026-085
 Date: 4/10/2026
 JO No.: 2026-026
 Date: 2/12/2026
 Mode of Procurement: Small Value Procurement (SVP)
 Mode of Payment: n/30

SIR/MADAM:

You are hereby advised to accomplish/deliver the following job/work within **Thirty (30) calendar days** upon receipt of the Work Order as per quotation submitted by you duly approved by the TSU Committee on Bids and Awards and the President of the Agency

QTY.	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
1	lot	PROCUREMENT OF CUSTOMIZED PENS WITH BOX Souvenir Item: Customized GEL PEN 0.5mm with Box with TSU Logo Quantity: 500 pieces Color: Black (Ink) *As per sample* Offer: Customized Gel Pen 0.5mm with box, with TSU Logo, plus 2 refill ink warranty: replacement for damaged reject items *****	70,000.00	<u>70,000.00</u>

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item's. Contract may be terminated in whole or in part, at anytime for the convenience of the Government upon thirty (30) calendar days' written notice, if determined the existence of conditions make the project implementation economically, financially or technically impractical and or unnecessary, such as, but not limited to, fortuitous event's or changes in law, and national government policies.

Conforme:

KIM HAROLD AGUAS

Signature over Printed Name of Supplier

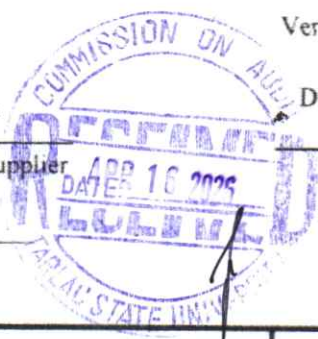
APRIL 16, 2026

Date

Very truly yours,

DR. MAURA CONSOLACION D. CRISTOBAL

OIC-President
 Authorized Official



Fund Cluster : _____

Funds Available : _____

RYAN R. BONQUILLO, CPA
 OIC-Budget Officer

ORS/BURS No. : 02-20792-2026-04-4064

Date of the ORS/BURS: 14 APRIL 2026

Amount : P70,000.00



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Conforme:

Very truly yours,

DR. MAURA CONSOLACION D. CRISTOBAL

OIC-President

Authorized Official

Signature over Printed Name of Supplier

Date



Fund Cluster : _____

Funds Available : _____

RYAN R. RONQUILLO, CPA
 OIC/Budget Officer

ORS/BURS No. : **12-207512-2024-04-0004**

Date of the ORS/BURS: **14 APRIL 2026**

Amount : **₱ 70,000.00**