



# PURCHASE ORDER

Procurement Unit

Tel No.: 045-606-8142/ 606-8157

**DELIVERY DUE DATE:** 0-24-23

Supplier : **LUCKY 2 NON-SPECIALIZED WHOLESALE TRADING**  
 Address : Atlanta St. Niñas Ville, Brgy. Suizo, Tarlac City  
 Type of Business : Merchandising  
 TIN No. : 482-667-684-000  
 Tel. No. : 0969-475-2805 / 0932-221-0201

PR No.: 2023-01-036  
 PO No.: 2023-076  
 Date: 02/17/2023  
 Mode of Procurement: Small Value

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY**  
 Date of Delivery:

Delivery Term: 30 calendar days  
 Payment Term: n/15

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
2	box	<b>CONTINUOUS FORM, 1PLY, 11x14 7/8, long, not carbonless</b> ***** <i>Purpose: for payroll purposes</i>	1	1,400.00	<b><u>1,400.00</u></b>

(Total Amount in Words) Eleven Thousand Pesos Only

Warranty shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Very truly yours,

*[Signature]*  
**DR. GRACE W. ROSETE**  
 Vice President for Administration  
 Authorized Official

Conforme:

*[Signature]* 02-24-23  
**LUCKY 2 NON-SPECIALIZED WHOLESALE TRADING**  
 (Signature over printed name & date)

Bank Account Name: \_\_\_\_\_  
 Bank Account Number: \_\_\_\_\_  
 Bank Name: \_\_\_\_\_  
 Bank Address: \_\_\_\_\_



Funds Available:  
*[Signature]*  
**JASPER A. YAUDER, CPA**  
 Budget Officer

ALOBS No. : 02-102101-2023-02-0002  
 Amount : ₱1400-