



# WORK ORDER

Government Unit  
Telephone No. (045) 696-8110 local 157-147

DELIVERY DUE DATE: **01 MAY 2026**

Supplier: **WOODINSPIRATIONS CRAFTS (KARMEN BLESILDA PASCUAL)**  
Address: **Gabay St., Pob. East, Sta. Ignacia, Tarlac**  
TIN: **179-789-298-000 Non-VAT**  
Tel No: **0917-834-0252**

Work Order No.: **2026-086**  
Date: **4/10/2026**  
JO No: **2026-067**  
Date: **3/13/2026**  
Mode of Procurement: **Small Value Procurement (SVP)**  
Mode of Payment: **n/30**

SIR/MADAM,

You are hereby advised to accomplish/deliver the following job/work within **Fifteen (15) calendar days** upon receipt of the Work Order as per quotation submitted by you duly approved by the TSU Committee on Bids and Awards and the President of the Agency

QTY.	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
1	lot	<b>PROCUREMENT OF WOODEN TROPHIES AND WOODEN PLAQUES FOR THE CBA SPORTSFEST</b>  Wooden Trophies and Wooden Plaques for the CBA Sportsfest: "Larong Bayan" at TSU Gymnasium.  19 pcs Wooden Trophies, 12 inches in length 19 pcs Wooden Trophies, 10 inches in length 19 pcs Wooden Trophies, 8 inches in length 2 pcs Wooden Plaques, 5 x 12 inches in length 2 pcs Wooden Plaques, 5 x 10 inches in length 2 pcs Wooden Plaques, 5 x 8 inches in length FONTS to be used: CITATION FONT - Tahoma Bold PLAQUE OF RECOGNITION - TRANSFORMER FONT PLACE & EVENT - TRANSFORMER FONT RECODED - CYBERPUNK POWER LOADED, CHAMPIONS CODED - TRANSFORMER  *****	27,695.00	27,695.00

*In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s. Contract may be terminated in whole or in part, at anytime for the convenience of the Government upon thirty (30) calendar days' written notice, if determined the existence of conditions make the project implementation economically, financially or technically impractical and/or unnecessary, such as, but not limited to, fortuitous events or changes in law, and national government policies.*

Conforme

*Karmen Pascual*  
**KARMEN BLESILDA PASCUAL**  
Signature over Printed Name of Supplier

**4/16/26**  
Date

Very truly yours,

**DR. MAURA CONSOLACION D. CRISTOBAL**  
OIC-President  
Authorized Official

**APR 14 2026**

Fund Cluster: \_\_\_\_\_  
Funds Available: \_\_\_\_\_  
*Ryan R. Romquillo*  
**RYAN R. ROMQUILLO, CPA**  
OIC-Budget Officer

ORS/BURS No.: **02-100000-1000-04-4134**  
Date of the ORS/BURS: **April 9, 2026**  
Amount: **27,695.00**



# WORK ORDER

Procurement Unit

Telephone No.: (045) 606-8110 local 157/142

DELIVERY DUE DATE:

01 MAY 2026

Supplier : **WOODINSPIRATIONS CRAFTS (KARMEN BLESILDA PASCUAL)**

Work Order No.: 2026-086

Address : Gabay St., Pob. East, Sta Ignacia, Tarlac

Date : 4/10/2026

TIN : 179-789-298-000 Non-VAT

JO No. : 2026-067

Tel. No. : 0917-834-0252

Date: 3/13/2026

Mode of Procurement : Small Value Procurement (SVP)

Mode of Payment : n/30

SIR/MADAM:

You are hereby advised to accomplish/deliver the following job/work within **Fifteen (15) calendar days** upon receipt of the Work Order as per quotation submitted by you duly approved by the TSU Committee on Bids and Awards and the President of the Agency

QTY.	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
1	lot	<b>PROCUREMENT OF WOODEN TROPHIES AND WOODEN PLAQUES FOR THE CBA SPORTSFEST</b>  Wooden Trophies and Wooden Plaques for the CBA Sportsfest: "Larong Bayan" at TSU Gymnasium.  19 pcs Wooden Trophies; 12 inches in length 19 pcs Wooden Trophies; 10 inches in length 19 pcs Wooden Trophies; 8 inches in length 2 pcs Wooden Plaques; 5 x 12 inches in length 2 pcs Wooden Plaques; 5 x 10 inches in length 2 pcs Wooden Plaques; 5 x 8 inches in length FONTS to be used: CITATION FONT - Tahoma Bold PLAQUE OF RECOGNITION - TRANSFORMER FONT PLACE & EVENT - TRANSFORMER FONT RECODED - CYBERPUNK POWER LOADED. CHAMPIONS CODED - TRANSFORMER  *****	27,695.00	<u>27,695.00</u>

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s. Contract may be terminated in whole or in part, at anytime for the convenience of the Government upon thirty (30) calendar days' written notice, if determined the existence of conditions make the project implementation economically, financially or technically impractical and/or unnecessary, such as, but not limited to, fortuitous event/s or changes in law, and national government policies.

Conforme:

Very truly yours,

Signature over Printed Name of Supplier

Date

DR. MAURA CONSOLACION D. CRISTOBAL  
OIC-President

Authorized Official

APR 14 2026

Fund Cluster :

Funds Available :

**RYAN R. ROMQUILLO, CPA**  
OIC-Budget Officer

ORS/BURS No. : 02-16441-2026-04-1424

Date of the ORS/BURS: April 10, 2026

Amount : 27,695.00