



PURCHASE ORDER

Procurement Unit
Tel No.: (045) 606-8142/ 606-8157

DELIVERY DUE DATE: 12-16-22

Supplier : **INFOWORX INC.**
Address : Mc Arthur Highway, San Roque, Tarlac City
Type of Business : Merchandising
TIN No. : 004-845-988-005 VAT Reg.
Tel. No. : Telefax No.: 045-491-2383

PR No.: 2022-11-338
PO No.: 2022-576
Date: 11/25/2022
Mode of Procurement: Small Value

Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY**
Date of Delivery:

Delivery Term: 15 calendar days
Payment Term: n/30

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
1	bottles	INK, Epson C13T03Q100 Black Ink Bottle Large 6000 Yield for M1100 M1120 M2140 ***** <i>Purpose: for office use</i>	6	600.00	<u><u>3,600.00</u></u>

(Total Amount in Words) Three Thousand Six Hundred Pesos Only

Warranty shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Very truly yours,

DR. GRACE N. ROSETE
Vice President for Administration
Authorized Official

Conforme:

12/01/22
INFOWORX INC.
(Signature over printed name & date)

Bank Account Name: _____
Bank Account Number: _____
Bank Name: _____
Bank Address: _____



Funds Available:

JASPER A. YAUDER, CPA
Budget Officer

ALOBS No. : 02-10001- 2022-12-1625
Amount : ₱3600-